

**BROOKSHIRE-KATY DRAINAGE DISTRICT
PERMIT APPLICATION FORM**

For District Use Only

Permit No.: _____ Date Received: _____
Fee Amount Received: _____

Permit Type: (Check One)

- | | |
|---|---|
| 1. <input type="checkbox"/> Utility, Pipeline, and Cable Crossings | 6. <input type="checkbox"/> Drainage Connection without Land Use Changes |
| 2. <input type="checkbox"/> Private or Public Road Crossings | 7. <input type="checkbox"/> Tract Development without Platting |
| 3. <input type="checkbox"/> Commercial Mining Permit | 8. <input type="checkbox"/> Tract Development with Platting |
| 4. <input type="checkbox"/> Permit Exemption - Requests and No Objection Letter | 9. <input type="checkbox"/> Drainage Study/Analysis Report |
| 5. <input type="checkbox"/> City of Brookshire - Building Authorities Sign-off Form | 10. <input type="checkbox"/> Detention Facilities Maintenance Agreement (DFMA) |

Project Name: _____
Project Address/Legal Description: _____
Receiving Stream/Channel Designation: _____
Survey: _____ Abstract No.: _____ County: _____
Proposed Permit Activity: _____
Comments: _____

Owner: _____
Contact Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone Number: _____ Email: _____

Applic./Firm Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone Number: _____ Email: _____
Submitted By: _____
Signature: _____ Date: _____

For District Use Only

District Action: Approve Deny

District Engineer _____ Date _____

Brookshire-Katy Drainage District _____ Date _____
Permit Conditions: _____

**BROOKSHIRE-KATY DRAINAGE DISTRICT
PERMIT APPLICATION FORM**

Complete Appropriate Section

1. UTILITY, PIPELINE, AND CABLE CROSSINGS

Utility Type: _____ Material Carried: _____
Casing Size: _____ Carrier Size: _____ Operation Pressure: _____
Carrier Pipe Well Thickness: _____ Joint Type: _____
Method of Construction: Bore Open Cut

2. PRIVATE AND PUBLIC ROAD CROSSINGS

Private Public
Culvert Material: _____ Culvert Size: _____ Number of Culverts: _____

3. COMMERCIAL MINING PERMIT

Total Site Area: _____ (acres)
Name of Excavated Material Hauler: _____ Phone No. _____
Total Excavated Volume: _____ (cubic yards)
Is Excavated Material To Be Used on Site?: Yes No
Is the approved TCEQ Aggregate Production Operation Registration form with APO No. attached: Yes No
Is the approved Texas Commission on Environmental Quality (TCEQ) Storm Water Permit attached: Yes No
Are the Drainage/Mitigation Plans Attached?: Yes No
Is the Adjacent Landowner Consent Attached (if excavating closer than thirty (30) feet from the property lines?): Yes No

6. DRAINAGE CONNECTION WITHOUT LAND USE CHANGES

Culvert Material: _____ Culvert Size: _____ Number of Culverts: _____

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7. TRACT DEVELOPMENT WITHOUT PLATTING

Grading/Fill Site Development w/ Drainage

Site Area: _____ (acres) Detention Volume Provided: _____ (acre-feet)

Detention Volume Ratio: _____ (acre-feet/acre)

Fill

Total Site Area: _____ (acres) Total Fill Volume _____ (cubic yards)

Location of Origin of Fill Material: _____

Is Fill Material from a Governmental Project? Yes No

Name of Fill Material Hauler: _____ Phone No. _____

Total Excavated Volume: _____ (cubic yards) Is Excavated Material To Be Used on Site? Yes No

Is Drainage/Mitigation Plan Attached?: Yes No Is Adjacent Landowner Consent Attached?: Yes No

8. TRACT DEVELOPMENT WITH PLATTING

Preliminary Plat Final Plat

Site Area: _____ (acres) Detention Volume Provided: _____ (acre-feet)

Detention Volume Ratio: _____ (acre-feet/acre)

Fill

Total Site Area: _____ (acres) Total Fill Volume _____ (cubic yards)

Location of Origin of Fill Material: _____

Is Fill Material from a Governmental Project? Yes No

Name of Fill Material Hauler: _____ Phone No. _____

Total Excavated Volume: _____ (cubic yards) Is Excavated Material To Be Used on Site? Yes No

Is Drainage/Mitigation Plan Attached? Yes No Is Adjacent Landowner Consent Attached? Yes No

9. DRAINAGE STUDY/ ANALYSIS REPORT

Drainage Study/Analysis Report Review Amendment to previously Approved Report

10. DETENTION FACILITIES MAINTENANCE AGREEMENT (DFMA)

1st Agreement Amendment

BROOKSHIRE-KATY DRAINAGE DISTRICT

PERMIT FEE SCHEDULE WORKSHEET

For District Use Only

Permit No. _____

Date Received: _____

Fee Amount Received: _____

Project Name: _____

Project Address/ Legal Description: _____

<u>Permit Type</u>	<u>Permit Fee</u>	<u>Amount Paid</u>
1. UTILITY, PIPELINE, AND CABLE CROSSINGS (valid for six (6) months from the date of Permit approval)		
<input type="checkbox"/> Permit Application Fee	\$ 1,000.00	\$ _____
2. PRIVATE OR PUBLIC ROAD CROSSINGS (valid for twelve (12) months from the date of Permit approval)		
<input type="checkbox"/> Road Crossing by Private	\$ 500.00	\$ _____
<input type="checkbox"/> Road Crossing by Public Agency	\$ 1,500.00	\$ _____
3. COMMERCIAL MINING PERMIT (valid for twelve (12) months from the date of Permit approval)		
<input type="checkbox"/> Permit Application Fee	\$ 500.00	\$ _____
4. PERMIT EXEMPTION		
<input type="checkbox"/> Permit Exemption Requests and No Objection Letter	\$ 150.00	\$ _____
5. CITY OF BROOKSHIRE SIGN-OFF FORM		
<input type="checkbox"/> City of Brookshire - Building Authorities Sign-off Form	\$ 150.00	\$ _____
6. DRAINAGE CONNECTION <u>WITHOUT</u> LAND USE CHANGES (valid for six (6) months from the date of Permit approval)		
<input type="checkbox"/> Permit Application Fee	\$ 500.00	\$ _____
7. TRACT DEVELOPMENT <u>WITHOUT</u> PLATTING (valid for twelve (12) months from the date of Permit approval)		
7.1. <input type="checkbox"/> Permit Application Fee	\$ 500.00	\$ _____
7.2. Permitting, Review (2 Reviews), and Inspection Fee		
Estimated Drainage Construction Cost (\$): _____		
7.2.1 <input type="checkbox"/> If Estimated Drainage Construction Cost is < \$150,000	\$ 500.00	\$ _____
7.2.2 <input type="checkbox"/> If Estimated Drainage Construction Cost is ≥ \$150,000 Fee is 0.50% of Drainage Construction Cost (rounded to the nearest hundred)		\$ _____
7.3. <input type="checkbox"/> Additional Review Fee (per review)	\$ 500.00	\$ _____
TOTAL FOR TRACT DEVELOPMENT <u>WITHOUT</u> PLATTING (7.1. + 7.2. + 7.3.)		\$ _____

BROOKSHIRE-KATY DRAINAGE DISTRICT PERMIT FEE SCHEDULE WORKSHEET

8. TRACT DEVELOPMENT WITH PLATTING (valid for twelve (12) months from the date of Permit approval)

8.1. PRELIMINARY PLAT

8.1.1. Application Fee \$ 500.00 \$ _____

8.1.2. Permitting and Review Fee (**2 Reviews**)

Proposed development tract size _____ acres or any fraction thereof of
(\$35.00 per acre - **rounded to the nearest hundred**, but max. \$ 2,500.00) \$ _____

8.1.3. Additional Preliminary Plat Review (**per review**) \$ 400.00 \$ _____

TOTAL FOR PRELIMINARY PLAT (8.1.1. + 8.1.2. + 8.1.3.) \$ _____

8.2. FINAL PLAT

8.2.1. Application Fee \$ 500.00 \$ _____

8.2.2. Permitting and Review Fee (**2 Reviews**)

Proposed development tract size _____ acres or any fraction thereof of
(\$10.00 per acre - **rounded to the nearest hundred**, but max. \$ 1,000.00) \$ _____

8.2.3. Additional Final Plat Review (**per review**) \$ 400.00 \$ _____

TOTAL FOR FINAL PLAT (8.2.1. + 8.2.2. + 8.2.3.) \$ _____

8.3. IF PROPOSING IMPROVEMENTS - Permitting, Review (2 Reviews), and Inspection Fee

Estimated Drainage Construction Cost (\$): _____

8.3.1. If Estimated Drainage Construction Cost is < \$150,00 \$ 500.00 \$ _____

8.3.2. If the Estimated Drainage Construction Cost is ≥ \$150,000
Fee is **0.50%** of Drainage Construction Cost (**rounded to the nearest hundred**) \$ _____

8.3.3. Additional Review Fee (**per review**) \$ 500.00 \$ _____

TOTAL IF PROPOSING IMPROVEMENTS (8.3.1. OR 8.3.2. + 8.3.3.) \$ _____

TOTAL FOR FINAL PLAT WITH IMPROVEMENTS (8.2.+ 8.3.) \$ _____

BROOKSHIRE-KATY DRAINAGE DISTRICT PERMIT FEE SCHEDULE WORKSHEET

9. DRAINAGE STUDY/ANALYSIS REPORT

<input type="checkbox"/> Drainage Study/Analysis Report Review Fee (2 reviews)	\$ 4,000.00	\$ _____
<input type="checkbox"/> Additional Review Fee (per review)	\$ 1,000.00	\$ _____
<input type="checkbox"/> Amendment to Drainage Study/Analysis Report Review Fee (2 reviews)	\$ 4,000.00	\$ _____

10. DETENTION FACILITIES MAINTENANCE AGREEMENT (DFMA)

- 1st Agreement Amendment
- If using BKDD's Agreement Template (includes County Recording Fees) Request Cost from BKDD
- If customizing BKDD's Agreement Template (includes County Recording Fees) Request Cost from BKDD

Total Fees Submitted directly to Brookshire-Katy Drainage District \$ _____

NOTE:

1. The District will **ONLY** route the plans/plats for review once the complete permit package has been accepted (including all required fees paid in full). Please refer to the District's [Guidelines for Permitting Submittal & Review Process](#).
2. Regarding Estimated Drainage Construction Cost - in lieu of awarded contractual amount for the proposed project, provide preliminary drainage construction costs from a licensed professional engineer.
3. A new permit package is required, and a second fee equal to the original fee will be charged for the following resubmittal:
 - When the applicant, developer, or developer's engineer makes significant changes (i.e., modifications to the tract acreage, proposed drainage improvements) to the initial submittal.
 - When the applicant, developer, or developer's engineer changes a plat, set of drainage plans, and/or drainage report after a permit application is approved by the Board or a no objection letter has been issued.

Applicant/ Firm Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email: _____

Submitted by: _____

Signature: _____ Date: _____