



Brookshire-Katy Drainage District

How to Register & Sign in

Last Revised on 11-15-23

OVERVIEW & PURPOSE

This guide shows individuals or firms how to register an account within the Brookshire-Katy Drainage District (DISTRICT) Application Submittal Portal (Portal). If you have any questions, please contact the DISTRICT Permit Team at bkddpermitting@quiddity.com.

REGISTRATION INSTRUCTIONS:

Access the Portal at: <https://bkddpermitting.quiddity.com>

The below steps will assist an applicant to create a new account. Please review the steps below to ensure that you have all the relevant information ready to facilitate a smooth registration process.

STEP 1

Under the "Getting Started" section located in the middle of the home page, click on the yellow "Register" button.

Brookshire-Katy Drainage District

Help & Quick Links | Start Application | Sign In

WELCOME TO BKDD'S WEB-BASED APPLICATION SUBMITTAL PORTAL

POWERED BY QUIDDITY

GETTING STARTED
To start the application process, you will first need to create an account by clicking on the Register button below. If you already have an account, sign in, then click on the Start Application tab at the top of the page.

Register

STEP 2

In the window that opens, click the "Register" tab to create a new account. Enter your email address, create a password, confirm your password, and then click the yellow "Register" button to complete the registration.

Brookshire-Katy Drainage District

Sign in Register

Register for a new local account

* Email

* Password

* Confirm password

Register

STEP 3

After successful registration, you will be redirected to the **"Applicant Profile."** Please fill in the information requested under **"Applicant Information"** and **"Applicant Firm Information."** While not all fields are mandatory, it is recommended to fill out as much information as applicable in both sections.

Applicant Profile

 Profile name

 Security
[Change password](#)

Please complete your profile information below and be sure to provide a valid email and direct phone number.

The **First Name** and **Last Name** you provide will be displayed alongside any comments or applications you submit through this site.

Your information

Applicant Information

First Name *	Last Name *
<input type="text"/>	<input type="text"/>
Email *	Business Phone *
<input type="text"/>	<input type="text" value="[E.g. 1000000000]"/>
Title	Street 1 *
<input type="text"/>	<input type="text"/>
City *	Street 2
<input type="text"/>	<input type="text"/>
Zip *	State *
<input type="text"/>	<input type="text" value="Texas"/>

Applicant Firm Information

Engineer Firm Name	Firm State
<input type="text"/>	<input type="text"/>
Firm Registration Number	Firm Zip
<input type="text"/>	<input type="text"/>
Firm Address 1	Firm Phone
<input type="text"/>	<input type="text"/>
Firm Address 2	Firm City
<input type="text"/>	<input type="text"/>

STEP 4

Once you complete both sections (**"Applicant Information"** and **"Applicant Firm Information"**), you will be redirected to the **"Start Application"** page. Here, you can select the specific application or process you would like to proceed with. For more information regarding how to submit an application, visit the **"Help & Quick Links"** page of the Portal.

 **Brookshire-Katy Drainage District** [Help & Quick Links](#) | [Start Application](#) | [My Applications](#)

Enter text

TO START AN APPLICATION, SELECT ONE OF THE APPLICATION OPTIONS BELOW



Pre-Development Meeting Request



Brookshire Area Building Authorities Sign-Off Form



Permit Exemption Request

SIGN-IN INTRODUCTIONS:

Access the Application Submittal Portal at: <https://bkddpermitting.quiddity.com>

The below steps will help an Applicant sign into the Portal to start an application or manage an application previously submitted. Please review the steps below to ensure that you have all the relevant information to facilitate a successful "Sign in" process.

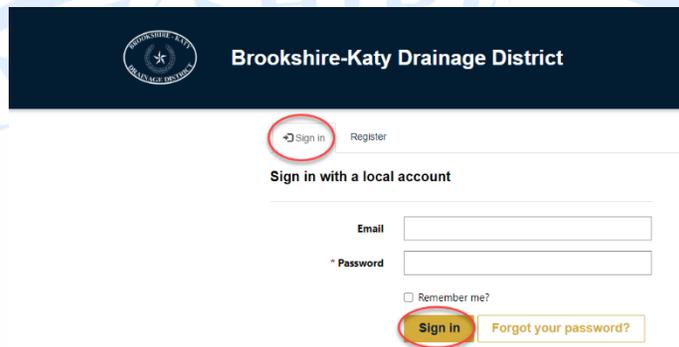
STEP 1

Click on the "Sign in" button located at the top right corner of the web page to sign into your account.



STEP 2

Under the "Sign In" tab, enter the email and password that you created during the registration process and then click the yellow "Sign In" button.



STEP 3

Once you successfully sign in, you will be redirected to the "Start Application" page. Here, you can select an application type to submit, or you can click on the "My Applications" tab at the top of the screen to manage ongoing applications already submitted. For more information regarding submitting an application or managing your submitted applications, please visit the "Help & Quick Links" page of the Portal.

